Frequently Asked Questions

Q: I need to improve my earlier study habits, so should I really try to go back to school?
A: Here at NPC, it is quicker to learn and easier to graduate and you can catch up in what you missed in earlier school, if need be.

Q: How do I know if Computerized Accounting is a right career choice for me?
A: Making a career decision is an important choice; NPC has qualified staff in admissions that can help you find out what is best for you.

Q: Will I get enough hands-on experience?
A: NPC provides you with plenty of practical experience as part of the classes that you take in order to fully prepare you for all the job duties you will have in this profession.

Q: What type of certification do I earn from completion of the program?
A: The certification awarded with this training will provide your potential employers with the verification that you are proficient in the latest computerized accounting software and that you have been trained and proven your skill with standard office procedure and organizational ability.

Q: Is there a demand for Computerized Accounting?
A: Computerized Accountants are in high demand today with many exciting employment opportunities in small or large offices, corporate finance and related financial fields such as investment firms and banks. There are also any opportunities for self-employment or working with clients independently. The best positions go to applicants with software training and the type of experience provided at NPC.

Q: How does NPC prepare me for the workplace?
A: NPC provides each student an externship where you can get real-world experience. In addition, NPC has a Placement Center with an excellent placement history.

Q: Do you offer bilingual classes?
A: NPC has very caring bilingual instructors that will help you throughout your entire program.

Make a good life. Call now!

Student Testimonials

"I work a night shift and like how NPC provides me with flexible hours from morning to evening class to get my work done."

"I really feel the support of my instructor and student services, I like that they are concerned with my success."

"I was a student at a community college for three years and I felt wasn’t getting anywhere. Here I will finish a career in just eight months."

National Polytechnic College is a fast-track career school that offers easy-to-graduate hands-on degree training that will confidently prepare you for today’s most demanding professions, leading to a happier, better future.
Computerized Accounting Program

This rapid certification training prepares a student for a profession in the exciting field of Computerized Accounting and business finance. Fundamental computer skills are learned while accounting, finance and tax preparation are thoroughly instructed. Training includes QuickBooks and other vital software used in this position, the basic theory of accounting, basics in tax law as it applies to business and instruction in the overall how-to operate in an office setting in any industry.

Program At-a-Glance

- Computer Fundamentals and Terms
- MS Word, Excel, Outlook, Access & Power Point
- Quickbooks
- Keyboard Beginning - Advanced
- Business Mathematics
- Written & Spoken Business Communication Skills
- Ten-key Calculator
- Accounting I and II
- Payroll & Tax Prep

Additional skills

- Business Ethics and Practice
- Business Terminology & Law
- General Office Procedures
- Job Preparation

Train in Ten Months:

NPC will provide you with experienced instructors, plenty of hands-on training, small group interaction, flexible schedules, career placement counseling and fast-track programs to make you competitive in this field in just ten months.

Job Placement

NPC has been successful in placing students in new careers upon completion of their chosen career training. NPC’s excellent Placement Center is here to help you explore your many employment opportunities and options.

Career Opportunities

As the business world changes with the common use of the personal computer, away from the days of hiring big companies to handle finances for the smaller businesses, the need for computerized accountants greatly increases. That means great job prospects for you as a high-quality Computerized Accountant. This profession also gives you the opportunity to create your own hours and be self-employed or to find a stable position in the field of your choice.

Career Options

- Accounts Receivable
- Accounts Payable
- Payroll-HR
- Independent Bookkeeper
- Opportunities in Corporate Finance
- Related Financial Fields

Create a happier, better future, Learn a profession, Be more successful.